

# WeissPI.com—Privacy Policy

## **Complete description of services and pricing**

Weiss Family Limited Partnership through its general partner, Weiss Properties, Inc. ("we," "us," "our," or "Weiss") leases commercial, industrial, office space, land, as well as residential apartments to tenants throughout the Southern California area. Through the tenant portal, tenants may create a unique user ID and log into the website to pay monthly recurring rent, common area operating expenses, property taxes, security deposits and all other rents due under the lease. Tenants may set up automatic monthly payments and one-time payments. Your rent, and other charges are set forth in the lease between the tenant and Weiss Family Limited Partnership. At this time there is no charge for using the services on this Site. Weiss reserves the right to charge a convenience fee in the future. You may also use the website to see what properties Weiss currently has for lease. This Privacy Policy describes our privacy practices regarding information we collect from persons or entities in California ("you" or "your") who access this website, known as Weisspi.com (the "Site") including without limitation tenants and potential tenants (collectively, with all persons or entities who access the Site, "Users," "your Company" "you" or "your").

## **Refund/Cancellation policy**

Tenants may cancel automatic payments. There are no refunds of payments made; however, any payments in excess of the amount due will be a credit on your individual tenant account to be used against future charges billed to your account. The return of any credit balance on your account shall be made in accordance with the terms of your lease and as required by law.

## **Privacy Policy**

Weiss collects certain information in order to provide innovative solutions and services that we believe will respond to your needs. We respect the privacy of our tenants. Our information handling practices are regulated by law, and this Privacy Policy. This Privacy Policy summarizes the policies and practices regarding the collection, disclosure, use and confidentiality of information that we maintain. We are committed to protecting your privacy. We want you to understand what information we collect and how we use that information. By visiting WeissPI.com you are accepting the practices described in the Privacy Policy.

**Your Consent and Policy Changes.** PLEASE READ THIS ENTIRE PRIVACY POLICY CAREFULLY. BY USING THE SITE, YOU EXPRESSLY CONSENT, WITHOUT QUALIFICATION, TO THE COLLECTION, USE AND DISCLOSURE OF INFORMATION, INCLUDING PERSONAL INFORMATION, AS DESCRIBED IN THIS PRIVACY POLICY. IF YOU DO NOT AGREE TO THE TERMS OF THIS PRIVACY POLICY, YOU ARE NOT AUTHORIZED TO USE THE SITE.

This Privacy Policy may be modified or changed from time to time. If the Privacy Policy is modified in any way, the new Privacy Policy will be posted to this webpage. We suggest that you review the Privacy Policy occasionally for changes. You will not be notified when changes are made to the Privacy Policy. By using the Site after the effective date of any modification to the Privacy Policy, you expressly consent, without qualification, to the collection, use and disclosure of information, including personal information (that you previously provided or later provide), as described in the new Privacy Policy.

## **The Types of Information We Collect**

We collect nonpublic information from the following sources:

- Information that we receive from you on applications, credit reports, leases or other forms and other sources, both written and electronic such as your contact information
- Information obtained during conversations with you, your employees, invitees and references, or observed during visits to your premises or the property of which your premises is a part.
- Information gathered during the course of managing the property where your premises is located.

- Information that by itself typically cannot be used to identify or contact you, such as user Internet Protocol (IP) addresses, browser types, domain names, internet service providers, referring/exit pages, date/time stamp, operating system, clickstream data, information about you such as how you use the Site and your communication preferences, and other anonymous statistical data involving the use of our Site.

To collect customer information from the above-stated sources, Weiss may use the following means of communication to gather information: written, in-person, interview or oral, telephone, facsimile, electronic and online. You may choose not to provide your personal information by not entering it on the Site; however you will not be able to use certain services if such information is required in order to access such services.

### **How We Disclose Information with Non-Affiliated Third Parties**

The information that we collect, as described above, is used for managing our services to you. We do not share information about our tenants, or former tenants, with non-affiliated third parties except as set forth below. For example, Weiss may share all of the information listed above with non-affiliated third parties for reasons, including but not limited to, the following in order to:

- protect the confidentiality or security of our a tenant's records.
- investigate and resolve [your] disputes or inquiries.
- assist individuals or entities who are assessing our legal compliance.
- comply with the law, legal requirements, criminal investigation, subpoenas, codes, court orders and requirements of governmental agencies or other legal processes.
- protect against or prevent fraud, unauthorized transactions, claims or other liability.
- collect past due rents.
- provide information to a person who is your agent, employee or representative upon such request
- prevent suspected illegal activity or fraud
- provide any other entity that acquires all or a portion of our organization by merger, reorganization, operation of law, or a sale of some or all of Weiss' assets, provided that such entity agrees to the terms of this Privacy Policy..

Examples of non-affiliated third parties with whom we are permitted or required by law to share information with include, but are not limited to, attorneys, law enforcement officers and agencies, webmasters, lenders, future owners of our buildings that we lease, insurance carriers, insurance brokers, loss payees, and additional insureds.

### **How We Share Your Information with Affiliated Parties**

Weiss Family Limited Partnership and Weiss Properties, Inc. are affiliated parties and information is shared between these two entities, their employees, officers and representatives. This information may be shared through providing actual documents or electronic documents and information between the affiliates for business purposes.

### **How We Protect Information**

. We use a secure Internet and e-mail provider to protect the confidentiality of electronic communications. Appropriate action would be taken against any employee who impermissibly shares your information. We regularly review our security measures to help protect this information and when we share information with nonaffiliated third parties, we require that they have confidentiality standards to keep this information private. It is important for you to protect against unauthorized access to your password and to your computer. Be sure to sign off when finished using a shared computer. No one under the age of 18 should be using this Site for any purpose.

**Retention and Destruction of Personal Information.** In order to provide the services on this Site, answer questions you may have about the services provided, and for our own accountability to external

regulatory bodies, we retain your information for a period deemed reasonable under the circumstances. Information stored in directories is more difficult to destroy, so we remove such information from time to time when it appears it will no longer be needed to contact you; however we will promptly remove such information upon your written request. Paper files containing personal information are destroyed by shredding, and we destroy electronic information by deleting it. When we discard hardware that was used to store data, we ensure that the data is completely and permanently erased or that the hardware is physically destroyed.

**HOW WE STORE YOUR INFORMATION.** Weiss is committed to protecting the security of any personal information you provide to us. We maintain commercially reasonable safeguards to maintain the security and privacy of personal information that you provide to us. However, Weiss cannot guarantee the security of any data submitted over the Internet. After your information reaches Weiss, it is stored on servers (or in the case of information received from you in person, in writing or over the phone, in physical storage areas) protected by procedures and technology designed to block reasonably foreseeable intrusions by unauthorized third parties. We may store and process your personal information in California where we maintain facilities.

### **Your Choices**

- You can always choose not to provide information, even though it might be needed to complete a transaction on this Site. This may mean that you will have to pay charges due outside of the Site, such as by mailing a payment directly to Weiss at the following address: 904 Silver Spur Road #422, Rolling Hills Estates, CA 90274.
- You can update your information from time to time. Prior information provided may be kept by Weiss.
- If you do not want to receive e-mail from this Site, you may unsubscribe. If you continue to use the services provided by this Site, your usage shall continue to be governed by this Privacy Policy, as updated from time to time as well as all other policies set forth on this Site. It is your responsibility to review the various policies for changes.

### **Dispute Resolution**

Any controversy or claim arising out of, or relating to, our privacy policy, or the breach thereof, shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The terms for instituting an arbitration process is set for in Article 12 of the Conditions of Use {link}

### **Who to Contact Regarding Privacy Matters**

If to Weiss please select the Contact Us link.